



NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES

Philip Murphy
Governor

Sheila Y. Oliver
Lt. Governor

Christine Norbut Beyer, MSW
Commissioner

JOB VACANCY POSTING

POSTING #:	415-22	ISSUE DATE:	October 4, 2022
TITLE:	DEPUTY DIVISION DIRECTOR OF CASE PRACTICE (UNCLASSIFIED)	CLOSING DATE:	October 18, 2022
LOCATION:	Department of Children and Families (DCF) Division of Child Protection & Permanency (DCPP)		
POSITIONS:	1	RANGE:	M98
DISTRIBUTION:	STATEWIDE	SALARY:	Commensurate with education and experience

SCOPE OF ELIGIBILITY: Opportunities are subject to current promotional and hiring restrictions.

SPECIAL NOTE: This position may be eligible to work remotely for up to two days in a calendar week.

SPECIAL NOTE: While this position reports into Trenton, NJ, the physical location of the position is flexible depending on where the selected candidate resides.

DCF is seeking a strong and dynamic leader with proven skills in coaching and mentoring staff in DCF case practice. Candidate must have demonstrated experience in implementation, must be effective in both verbal and non-verbal communication, and in modeling case practice strategies. Demonstrated track record as a team player is required.

Responsibilities: As a key senior manager, this position is responsible for leading the Division's case practice growth and sustainability.

- Advances and fosters case practice development and the implementation of Solution Based Casework.
- Oversees a dynamic team working across the state to support case practice locally.
- Evaluates the effectiveness of local case practice implementation.
- Participates in, and leads, as required, senior leadership meetings.
- Plays a key role in the implementation of the DCPP CQI model across the state and supports improvement planning efforts.
- Plans and assigns the work of operational staff within the Case Practice Unit.
- Evaluates employee performance, recommending hiring, firing, promoting and disciplining of subordinates
- Ensures adequate and appropriate use of staffing resources for the Division such as identifying DCPP staffing needs and recommends allocation of staff resources and assists in the development of job responsibilities and equitable distribution of work.
- Serves as a liaison to and collaborates with the Policy Development Unit to review existing policies and assist with the development of future policies to support best practice.
- Serves as a liaison to the DCF Office of Analytics and System Improvement, the Children's System of Care, the Division of Family and Community Partnerships, the Division on Women and other offices across the Department for coordination of practice related matters.
- Participates in the development of RFPs to align service provision with the needs of DCPP children and families

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree. **A Master's degree in Social Work is preferred.**

EXPERIENCE: Ten (10) years of experience in a public or private organization involved in programs focusing on child welfare and child protective services, five (5) years of which shall have involved training, coaching or mentoring focused specifically on improving child welfare case practice. Six (6) years of experience involved in supervisory or management responsibilities is preferred.

RESUME NOTE: Eligibility determinations will be based upon information presented on the resume only. Applicants who possess a degree from a college or university outside the United States must provide an evaluation of one's transcripts from a recognized evaluation service at the time of submission by the above closing date. Failure to do so may result in your ineligibility.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

IMPORTANT NOTICE

RESIDENCY - Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

Electronic Filing:

Forward a cover letter and resume **as a single PDF document**, saving the file by your **Last Name, First Name** to:

Job.Posting@dcf.nj.gov

Include the **Job Posting #** in the subject line of your email.